

**ANNUAL GENERAL MEETING MINUTES**

<b>Date:</b>	Wed, Nov 15, 2023	<b>Time:</b>	5:00 - 6:30pm
<b>Location:</b>	The Refinery 1115 Granville St Vancouver, BC V6Z 1M1	<b>Access Information:</b>	In person or virtual <a href="https://himss.zoom.us/j/99775537649">https://himss.zoom.us/j/99775537649</a>  Please click the link below to join the webinar: <a href="https://himss.zoom.us/j/99775537649">https://himss.zoom.us/j/99775537649</a> Passcode: 999243
<b>Last Meeting:</b>	Nov 23, 2022	<b>Next Meeting:</b>	TBD

Agenda Item	Responsible	Schedule	Time	Purpose
Welcome	President	5:15pm	5	
Call to Order and Establish Quorum	Secretary	5:16pm	1	<ul style="list-style-type: none"> <li>● Establishment of Quorum: 4 participants</li> <li>● # participants in person</li> <li>● # participants online - 6</li> <li>● 5 voting members establishes quorum. Quorum confirmed</li> </ul>
Approval of Agenda	Secretary	5:17pm	2	<ul style="list-style-type: none"> <li>● <b>Motion to Approve 2023 AGM</b></li> <li>● <b>Agenda:</b> Jen</li> <li>● <b>Seconded:</b> Kaitlyn</li> <li>● No additions or amendments</li> <li>● 0 Opposed; 23 in Favor -                             <ul style="list-style-type: none"> <li>○ Motion Carried</li> </ul> </li> </ul>
Review and Approval of Minutes	Secretary	5:19pm	1	<ul style="list-style-type: none"> <li>● <b>Motion to approve October 2021 AGM Minutes:</b> Jen</li> <li>● Seconded: Kaitlyn</li> <li>● #28 approved, # abstained</li> <li>● Motion Carried</li> </ul>
BCHIMSS Vision, Mission & Purpose	President Elect	5:20pm	5	<ul style="list-style-type: none"> <li>● Focus on providing value and networking opportunities for our members, Reviewed by Kaitlyn Shaw</li> </ul>
Nominating Committee Update	Past President	5:25pm	5	<ul style="list-style-type: none"> <li>● Outgoing Board Members - Brian Lefebvre, Dan DeBeyer, Jordan Lister</li> </ul>

				<ul style="list-style-type: none"> <li>● Current Board Members - Reviewed new and returning board members</li> </ul>
Officer Reports Year-In-Review	Past-President	5:33pm	5	<ul style="list-style-type: none"> <li>● Great feedback from sold out in-person conference</li> <li>● Also held first ever Design Thinking Workshop</li> <li>● Held several virtual events including Heat Dome, Digital Health Week collaboration featuring IMMSBC and New St. Paul's Redevelopment Project Overview</li> </ul>
Treasurer's Report	Treasurer	5:35pm	5	<ul style="list-style-type: none"> <li>● Motion to approve 2022/2023 financial statements: Kaitlyn</li> <li>● Seconded: Monika</li> <li>● 24 approved, 0 opposed, 0 abstained</li> <li>● Motion Carried</li> </ul>
President's Remarks - Year Ahead	President	5:40pm	5	<ul style="list-style-type: none"> <li>● Leverage BC centric content but balancing out and bringing content and value from the larger HIMSS community</li> <li>● Focus on building connections, recognition and operations</li> </ul>
Director Updates Sponsorship Update	Directors	5:40pm	20	<ul style="list-style-type: none"> <li>● <b>Sponsorship Update</b> - Thank you to sponsors, aiming to build connections and environment to move digital health forward in BC; build on success of past VIP and sponsor events</li> <li>● <b>Membership Update</b> - OA affiliates, increase # of organizational affiliates, launch membership survey, new member organization</li> <li>● <b>Mentorship Update:</b> Great feedback from inaugural year, launched mentorship for 2024 with improvements based on feedback</li> <li>● <b>Communications Updates:</b> increase engagement online (including giveaways), update our website, launched instagram account,</li> </ul>

				<ul style="list-style-type: none"> <li>● <b>Partnerships Update</b> - build relationships with local and regional organizations, patient voices network, educational institutions, health tech organizations</li> <li>● <b>Programming Update:</b> Focus on having more in-person events, more regional events, confirming venue for conference (bigger venue); partnership event - BC Digital Health Forum (Nov 24th) - Design Thinking Workshop</li> </ul>
Open Q&A	All	5:52pm	1	
Adjourn	Secretary	5:54pm		<ul style="list-style-type: none"> <li>● Motion to adjourn: Danae Avery</li> <li>● Seconded: Brian Lee</li> </ul>